

Priority Setting, Monitoring and Evaluation Cell
ICAR-CENTRAL ARID ZONE RESEARCH INSTITUTE
Jodhpur-342 003 Rajasthan

F. No.: CAZ/PME/Meeting/2022

Dated: 28.07.2022

Proceedings of the meeting of the Heads of Divisions held on 25th July 2022

The meeting was conducted through virtual mode on 25th July 2022 at 3.00 PM and was attended by following officers under the Chairmanship of Dr. OP Yadav, Director, CAZRI, Jodhpur:

Dr. JP Singh, HD I	Dr. ND Yadava, Head RRS Bikaner	Dr. Dheeraj Singh, Head KVK Pali
Dr. PR Meghwal, HD II	Dr. AK Shukla Head RRS Pali	Dr. Manish Kanwat, Head KVK Bhuj
Dr. SK Singh, HD III	Dr. M Patidar, Head RRS Jaisalmer	Mr. Suresh Kumar CAO (SG)
Dr. SPS Tanwar, representing HD IV	Dr. RK Goyal, Head RRS Leh	Mrs. Sunita Arya, Comptroller
Dr. Dilip Jain, HD V	Dr. Sheetal KR, Head RRS Bhuj	Dr. MP Rajora, PS
Dr. Pratibha Tewari, HD VI	Dr. P. Santra, I/c AKMU	Dr. Mahesh Kumar, PS
Dr. Vipin Choudhary, NC (VPM)	Dr. S Poonia, OI/c Maintenance	Dr. Rakesh Pathak, Member Secy.
Dr. PC Moharana, I/c PME	Dr. BS Rathore, Head KVK Jodhpur	

In the beginning the Chairman welcomed the members and informed that the meeting has been called to review ATR on the previous HD meeting and to discuss other issues. The following decisions/observations were made during the meeting:

1. It was decided that the profiles and decadal achievements of RRSs would be released on the occasion of Foundation Day of the institute. The time line for submission of documents to press is 20th August, for proof, 1st September and for printing it will be 15th September 2022. Head of RRSs will be responsible to complete all the related formalities in this regard.

(Action: Head RRSs)

2. RRS, Bhuj was advised to personally follow up the issue of digging of tube well at the station and ensure its completion.

(Action: Head RRS Bhuj)

3. Two copies of lease deed related documents of the lands of RRSs should be obtained. One copy may be kept at the RRSs office and another at the CAZRI HQ.

(Action: Head of RRSs/CAO (SG))

4. Ladakh UT administration may be requested to issue a lease deed for a period of 10 years in respect to CAZRI-RRS, Leh.

(Action: CAO (SG))

5. The Comptroller made a presentation in respect to financial matters of the institute that included budget, its utilization and observation of external audit on several points. It was advised to judiciously utilize the general budget in view of major cut.


(Action: All HDs/Head RRSs)

Please, keep a copy of it in
AKMU archive
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Brijabanshi
20-07-22

6. The issue of price fixation of different commodities of the institute was discussed and it was advised to mention the validity date of rates in the price fixation list. (Action: All HDs/Head RRSs)
7. The Chairman advised to present a slide in respect to the research papers published by the scientists of institute as first author in the year 2020 and 2021 during the IRC meeting scheduled to be held on July 29, 2022. (Action: All HDs/Head RRSs)
8. Issue of administrative building of KVK, Bhuj was discussed and Head KVK Bhuj was advised to be proactive in completing the task. (Action: Head KVK, Bhuj)

All the members thankfully acknowledged the research contributions made during his professional career at CAZRI by Dr. SK Singh, HD III who would be superannuating from the services of Council on 31st July 2022.

The meeting ended with vote of thanks to the Chair and participants.


(Rakesh Pathak)
Member Secretary, PME

Distribution:

All concerned
HD I/II/III/IV/V/VI/ NC (VPM)/In-charge PME/ITMU/CAO (SG)/Comptroller/KVK, Jodhpur
HDs of all RRSs Pali/Bikaner/Jaisalmer/Bhuj/Leh/KVK, Pali/KVK, Bhuj
PS to Director for kind information of the Director