



द्वारा : स्पीड पोस्ट / हाथों – हाथ



भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
ICAR - Central Arid Zone Research Institute
जोधपुर (राजस्थान) 342 003 / Jodhpur (Rajasthan) 342 003
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F. No. 10(5)/2018-2019/Admn.IV

Dated : 24.08.2018

To

M/s.....
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Sub: Inviting Quotations for Hiring of Tent, Pandal and Stage and electrical and sound system for Farmers cum Farm Innovation Day-2018 to be held on 13-15, September, 2018. (On Two Bid System i.e. Technical bid and Financial bid)

Dear Sir(s),

You are requested to kindly quote your lowest rates on the letter head of your firm with your all terms & condition keeping the following conditions in view, in respect of the articles as mentioned in the Schedule to Tender.

1. No advance payment will be made. However, the payment is normally made within 30 days from the date of receipt of material in good condition as per order.
2. Payment will be made by mode of e-payment to the supplier/firm after satisfactory supply of ordered material and receipt of pre-receipt.
3. The quantity proposed in the quotation may be increased or decreased at the discretion of the authority while placing the order.
4. Quotations not found according to specification will be rejected/not considered. The firm should supply the printed literature, operational manual etc., if applicable.
5. Quotations should remain valid for 6 months from the date of quotation.
6. The rate should be on F.O.R. ICAR-CAZRI, Jodhpur basis.
7. The firm should indicate PAN/TIN/GST as per Govt. Rules.
8. The Rates quoted should **be clearly be indicated in figure as well as in words**. While quoting the rates, it may be clearly indicated whether the items/services are inclusive or exclusive of GST, etc. either in terms of percentage or in absolute term.
9. Services will have to be made well in time as mentioned in the order unless any change is allowed by the Institute **failing which suitable penalty will be imposed.**
10. The quotation may be sent to the office by courier/Regd. Post/Speed Post in sealed cover super-scribed with **“Quotation for Purchase of Hiring of Tent, Pandal and Stage and electrical and sound system for Farmers cum Farm Innovation Day-2018 to be held on 13-15, September, 2018”**, by due date 05.09.2018 and the same must be reach to this Office on or before **05.09.2018 upto 3.00 PM** failing which it will not be considered. The quotation can also be dropped in the Tender Box placed in the Store Section (with A.A.O. IV). The Quotation will be opened on 05.09.2018 at 3.30 PM in presence of the representative of the firm if they desire to attend.
11. In case of any disputes, the decision of the Director, CAZRI, Jodhpur shall be binding on the part of the contractor/supplier.
13. Director, CAZRI, Jodhpur reserves the right to accept or reject any or all the quotation without assigning any reason.
14. All bids must be accompanied by a bid security/Earnest money deposit (EMD) @ 2.5% of the estimated value of the item/service, **if the cost of the item is more than Rs. 1.00 lac** in the form of a Demand Draft on a scheduled commercial bank in India, in favour of **ICAR Unit – CAZRI, Jodhpur**. Without EMD as above, quotation will not be considered (**Item less than Rs. 1.00 lac need not require EMD**). If the firm is registered with National small Industries Corporation (NSIC) there is no need to submit EMD (Bid Security).

P.T.O.

15. The items/services required are F.O.R at ICAR-CAZRI, Jodhpur and therefore, it will have to be made accordingly.
16. The details of this NIT is also available in our web site-www.cazri.res.in.

Yours faithfully,

Asstt. Administrative Officer (S)
for Director

Schedule to Tender

S. No.	Items	Requirement	Place of supply
Tenting Material (White Tent)			
01.	Stalls (15x15 sqft) top covered (white) and with bardana on floor, Knath (white chaddar) and others (clean and white)	85 nos	ICAR- CAZRI, Jodhpur
02.	Unified Stall for Institute (60x45 sqft) top covered (white) with false ceiling white and bardana and carpeting on floor, kanath (white chaddar) and others (as per requirement) (Clean & white)	01 nos	
03*.	Main pandal (150x120 sqft) (white) top covered (white) with false ceiling white suitably covered	01 nos	
04.	Bardana on barren floor in front of stalls and others	6000 sqft	
05.	Tent for lunch 1. Top Covered with carpeting	120 x 15sqft (one tent)15x30 sqft (two tents)	
	2. Open (encircled by cloth kanath) and carpeting by bardana	120 x 120 sqft and 45x60 sqft	
06.	Main Stage (40x24 sqft) with top of stage covered suitably and with bardana, carpets and chandani etc. Area around stage suitable covered and decorated with carpets and white tent etc. Sofas and VIP chairs with covers (white) as per requirement and decoration with fresh flowers (mala & bouquets).	01 nos (other Items like Sofas (two rows), centre tables in front of sofa (04 nos). VIP Chairs, carpeting etc at stage as per requirements)	
07.	Tables with cover and frills (clean & White)	220 nos	
08.	Chairs plastic with handle for pandal and stalls etc	3000 nos	
09.	Plastic tanki	30 nos	
10.	Waste disposal containers	20 nos	
11.	Flags (Main gate to venue) and carpeting (area in front of stalls)	As per requirement	
12.	Gate (VIP) on double channels, frills etc & carpeting as per requirement	01 nos	
13.	Podium	02 nos	

FOR with fixing, (nailing, taping etc) and maintenance during the program with availability of sufficient manpower.

Encls: Site Plan showing the detail layout is enclosed

Asstt. Administrative Officer (S)
for Director

Indent for Fan, coolers, Electricity arrangements with sound system for Farmers Fair cum Farm Innovation Day-2018 going to be held from 13-15, September, 2018.

S.No.	Electrical items and Sound system		Place of supply
1.	Pedestal fans	100 nos	ICAR-CAZRI, Jodhpur
2.	Jumbo coolers	10 nos	
3.	Lights with line and connection (with switch board) for pedestal and coolers etc in stalls, pandal and lunch area.	As per requirement	
4.	HiFi with good sound quality Sound systems complete (amplification system stereo, softwares, hardware etc) with sufficient speakers (Stage, Pandal and stalls) for proper audibility. Mikes for podium and cordless mikes for audience and guests at stage, echo mixture, lap top etc.	<ul style="list-style-type: none"> • Mike set for podium 02 nos • Codeless mike 04 nos • HiFi Sound system one set with speakers (08 nos min) • Others as per requirement 	
5.	Silent Generator(s) with diesel etc (throughout the program)	As per requirement	

FOR with fixing, (nailing, taping etc) and maintenance during the program with availability of sufficient manpower.

Encls: Site Plan showing the detail layout is enclosed

Eligibility Criteria for QCBS.

S.No.	Description	Document to be submitted as Proof/evidence
1.	Average Turnover during last 3 years should be Rs. 20 Lakh or more	Copy of the certificate from the competent authority
2.	Execution of similar nature of work in Fairs like farmers fair / Hastshilps Mela. Election, VIP address to public etc. Note : Marriage and personal function will not be considered toward experience	Copy of the work order(s)
3.	Experience In the field (No. of years)	Copy of the License / Certificate of incorporation

Evaluation Criteria for QCBS (50 : 50)

S.No.	Description	Weightage	Evaluations Parameter
1.	Average Turnover during last 3 years	40%	20 Lakh to < 30 lakh = 20%
			30 Lakh to < 40 lakh = 30%
			> 40 Lakh = 40%
2.	Execution of similar nature of work	40%	2 to 3 = 20%
			> 3 to 5 = 30%
			> 5 = 40%
3.	Experience in the field (No. of Years)	20%	3 to < 4 years = 10%
			4 to < 5 years = 15%
			> 5 years = 20%

Bid will be selected on the basis of QCBS method with 50: 50 ratio.

Asstt. Administrative Officer (S)
for Director

