



भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
ICAR - Central Arid Zone Research Institute
प्रादेशिक अनुसंधान स्थात्र, पीओ बंगलानगर बीकानेर-334004
Regional Research Station, PO Banglanagar, Bikaner-334004

Website: www.cazri.res.in Phone & Fax: 0151-2251707



F. No. RRS/BKN/PashuAahar/2020-21/

Dated :

INVITATION TO TENDER FOR PURCHASE OF GENERAL CATTLE FEED AT ICAR-CAZRI, RRS, BIKANER

Date of start of downloading the tender document	:	20-02-2021, 3.00 PM
Last date and time for downloading of tender form	:	25-02-2021, 3.00 PM
Last date and time for submission	:	25-02-2021, 3.00 PM
Date and time for opening the technical bids	:	26-02-2021, 3.00 PM

Note: The tender form and other details are available on CAZRI's website www.cazri.res.in. The interested Agency/Contractor/firm of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time.

From:- Assistant Administrative Officer,
ICAR-CAZRI, RRS,
BIKANER 334 004

To

M/s _____

Sub:- INVITATION TO TENDER FOR PURCHASE OF GENERAL CATTLE FEED at ICAR-CAZRI, REGIONAL RESEARCH STATION, BIKANER 334 004 RAJASTHAN -regd.

Sir,

On behalf of the Director, ICAR-CAZRI, Jodhpur E-tender(s) are invited from interested Agency/Contractor/firm of repute for supplying of General Cattle Feed at ICAR-CAZRI, REGIONAL RESEARCH STATION, BIKANER 334 004 RAJASTHAN under Annual Rate Contract (ARC). Other details and Terms & Conditions are enclosed herewith as Annexure-I & II.

2. The bid along with the necessary documents is to be submitted to this office by or before Due Date i.e. 25-02-2021 up to 3.00 PM.

3. The bid is to be opened on Due Date i.e. 26.02.2021 at 3.00 P.M. at ICAR-CAZRI, REGIONAL RESEARCH STATION, BIKANER 334 004 RAJASTHAN by the Committee members in presence of the representative of Contractors/Agency/firm those submitted their bids.

Yours faithfully,

ASSISTANT ADMINISTRATIVE OFFICER

Enclosed: Annexure- I i.e. Technical Bid (प्रपत्र- अ से द) & Annexure-II i.e. Financial.

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

Bids are invited from the interested firms under two bid system for purchase of General Cattle Feed at ICAR-CAZRI, REGIONAL RESEARCH STATION, BIKANER 334 004 RAJASTHAN

CRITICAL DATE SHEET

Tender No.	RRS/BKN/PashuAahar./2020-21/
Date of start of downloading the tender document	20-2-2021, 3.00 PM
Last date and time for downloading of tender form	25-02-2021, 3.00 PM
Last date and time for uploading/submission	25-02-2021, 3.00 PM
Date and time for opening the technical bids	26-02-2021, 3.00 PM
Tender fee and Earnest money Security money	Tender fee – Rs. 500/- Earnest money – Rs. 5,000/- Security money – 10 % of contract amount
Bank detail	ICAR UNIT CAZRI, JODHPUR Payable at State Bank of India, Branch – Shastri Nagar, Jodhpur Rajasthan 342003
Address for Communication	The Head, ICAR-CAZRI, RRS, PO BANGLANAGAR, BIKANER 334 004

Head

INSTRUCTIONS FOR BID FILLING/SUBMISSION

- 1- The tender form/bidder documents may be downloaded from website: <https://cazri.res.in> submission of Bids this office offline.
- 2- Tenderer/bidders are requested to visit website <https://cazri.res.in> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
- 3- In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all the tenders.
- 4- The interested Firms are required to deposit (in original) **Tender Fee of Rs.500/-** (Non-refundable) in the shape of Demand Draft prepared in favour of **ICAR UNIT CAZRI, JODHPUR payable at Payable at State Bank of India, Branch – Shastri Nagar, Jodhpur Rajasthan 342003** on or before bid opening date and time as mentioned in the Critical Date Sheet.
- 5- The interested Firms are required to deposit (in original) and Earnest Money Deposit (EMD) of the amount Rs. 5000/- against item in the form of Demand Draft/FDR from any of the Nationalised Bank **in favour of ICAR UNIT CAZRI, JODHPUR payable at Payable at State Bank of India, Branch – Shastri Nagar, Jodhpur Rajasthan 342003** may be addressed to the **Head, ICAR-CAZRI, RRS, BIKANER 334 004** on or before bid opening date and time as mentioned in the Critical Date Sheet.
- 6- The firm should send the Original brochures of the product and may be addressed to the **Head, ICAR-CAZRI, RRS, BIKANER 334 004 on or before bid opening date and time as mentioned in the Critical Date Sheet.**
- 7- Bidders come at the time of Technical as well as financial bid opening at **ICAR-CAZRI, RRS, BIKANER 334 004**. They can view bid opening after. If bidder wants to join bid opening event at **ICAR-CAZRI, RRS, BIKANER 334 004** then they have to come.

The Firms are also required to submit of copies of the following documents:

1. Copy of Firm Registration certificate
2. Copy of Pan card
3. Copy of GST Number
4. Copy of Authorised authority/Agency for Cerification of goods quality, if available.
5. Copy of Authorised authority/Agency, Dealership, if available.
6. Copy of Copy of Authorised authority/Agency Manufacturer of goods, if available
7. Undertaking/Declaration letter for Debarred/Blacklisting of by Central Govt./State Govt.
8. Copy of D.D. of Tender Fee
9. Copy of D.D. of E.M.D.
10. Any additional required documents mentioned in the Terms and conditions of the Tender

All necessary documents in support of the detail of S.No. 1 to 9 must accompany the technical bid. The bid is liable to be rejected in case which documents are not enclosed with the technical bid, documents are incomplete or in case any certification/registration has already expired but is yet to be renewed. Only essential and necessary valid documents are to be submitted with technical bid. Please avoid submitting extraneous and irrelevant documents which unnecessarily cause confusion.

Head

TECHNICAL BID - PART-I

Detail of the firm/contractor

1.Name & address of Proprietor

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2. Name & address of Firm/Agency/Contractor:

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3. (a) Telephone No. : Off. Res. Mobile No.....

3.(b) E-mail ID :

4.Particulars of firm/agency/company:

(Partnership Deed/ Constitution in case of Society)

5. Authorised dealership Certificate No. :

6. Income Tax P.A.N. Number

7. GST Number :

8. Cost of Tender Documents : Rs. 500/- D.D. No.Date

9. Earnest Money Deposit : Rs. 5,000/- (In favour of ICAR Unit-CAZRI payable at Jodhpur) DD No.
.....Date

10. Performance Security Money : 10% of Total Cost of Contract.

11. Visit us at our website: www.cazri.res.in

Signature & Name of the authorized

Signatory with Seal of the Firm

TECHNICAL BID (PART-II)

General Terms and Conditions of the tender of Supplying of General Cattle Feed at ICAR - CAZRI's

RRS, Bikaner:

1. On behalf of the Director, ICAR-Central Arid Zone Research Institute, Jodhpur tender is invited for **Supplying of General Cattle Feed at ICAR-CAZRI's RRS, Bikaner 334004** from time to time as per the terms and conditions set forth in the following paragraphs.
2. Tender form and terms & conditions can be downloaded free of cost from the website www.cazri.res.in upto 15.00 hours of 25-02.2021. Bids complete in all respects should be submitted only by or before the last date and time i.e. 25-02.2021 upto 15.00 p.m.
3. Tenderers/bidders are requested to visit the website www.cazri.res.in. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Director, ICAR - CAZRI reserves the right to accept or reject any or all the tenders.
5. The interested Firms {except those who are registered with the Central Purchase Organization & National Small Industries Corporation (valid proof should be mandatory enclosed)} are required to deposit (in original) an Earnest Money Deposit (EMD) of Rs. 5000/- (Rupees Five thousand only) and Tender fee Rs. 500/- (Rupees Five hundred only) in the form of Demand Draft from any of the Commercial Bank in India, in favour of "ICAR Unit – CAZRI, Jodhpur". The bidder must have current Income Tax/ GST and statutory registration(s).
6. The aforesaid DD's towards cost for Tender Document / Tender fee and EMD should be submitted alongwith the tender inviting authority i.e. ICAR – CAZRI-Regional Research Station Bikaner 334004 by or before 15.00 p.m. on 25-0-2021.
7. In case, no Tender fee and Earnest Money will be accepted after opening of tender.
8. **Submission of Tenders:** The bid along with the necessary documents should be submitted with this office. as per guidelines mentioned in the tender have to be submitted only **at ICAR-CAZRI, RRS, PO BANGLANAGAR, BIKANER** in two bid systems i.e. (i) technical bid and (ii) financial bid in the prescribed proforma. All the documents in support of eligibility criteria etc. are also to be attached copies along with the tender documents. The list of documents to be submitted along with technical bid is detailed in part VI of the technical bid.
9. **Eligibility:** The contractor should be well qualified and experienced in the work and should preferably be a Registered with any other concerned authorities of Central Government/State Govt. or under company Act or any other Act essential for supplying of general cattle feed otherwise tender is liable to be rejected.
10. **Security Money:** The Contractual Agency shall provide Security in the form of Bank Guarantee/FDR in favour of ICAR Unit, CAZRI payable at Jodhpur-342 003 for contract period as would be specified in the work order to be awarded to the successful bidder for a 10% of contract value and execute an agreement before supplying general cattle feed. The Security money will be released only after completely supply of goods. The Security money deposit should be valid up-to 2 months beyond the date of expiry of the contract. In the event of non-deposition of the same the earnest money will be forfeited.
11. No interest on Security deposit and earnest Money deposit shall be paid by the ICAR - CAZRI to the bidder.
12. **Documents:** The documents as mention in PART-V (Check List) of Technical Bid should be submitted with tender along with the forwarding letter on letter-head of the contractor/firm; otherwise tender will not be entertained, which may be noted.
13. PAN card in the name of firm/proprietor other related documents, Banker details/address proof etc. If any agency is exempted from depositing of the above documents a copy of supporting Govt. Orders should be enclosed.
14. The Director, ICAR - CAZRI, Jodhpur reserves the right to reject any or all quotations in whole or in part without assigning any reasons thereof. The decision of the Director, ICAR - CAZRI shall be final and binding on the contractor /agency in respect of clauses covered on the contract.
15. The contractor will be required to submit the pre-receipted bills in triplicate after supplying of goods and ICAR-CAZRI-RRS, Bikaner will make the payment by means of online payment in favour of the contractor within 15 days.
16. The conditional tender will not be entertained.
17. Every page so attached with this tender bears signature and the official seal.

18. In case rates of one or more bidder are found similar, the criteria of finalizing the successful bidder will be as under:-
 - i) Experience in the field.
 - ii) Annual turnover of the firm/agency /contractor.
 - iii) Profile of the firm/agency/contractor.
19. If tenderer does not accept the offer, after issue of letter of award by Institute within 10 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.
20. In case of partnership firms, where no authority has been given to any partner to execute the contract agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the council/Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.
21. The rates quoted by each firm for supply of general cattle feed in tenders are given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative of the tenderer if any, may also be indicated.
22. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tenders for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.
23. The decision of Director, ICAR-CAZRI, Jodhpur shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, CAZRI. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
24. Acceptance by the CAZRI Institute will be communicated by SPEED POST LETTER/REGISTERED LETTER or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the speed post/registered post etc. should be acted upon immediately.
25. Any other extra taxes/charges applicable/increasing cost or made applicable after awarding the contract in respect of this contract shall be payable by contractor and Institute will not entertain any claim whatsoever in this respect. However the GST or any other tax which is as per the rules of the Govt., shall be deducted at source from bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.
26. The firm/agency/company should furnish the documentary evidence in support of his claim for verification by the Department. The agency must be submitted an authorized letter of Banker for E - Payment system to this office.
27. The firm/agency/company shall submit their bills in triplicate after the supply of goods as per order of the service rendered to Head, **ICAR – CAZRI'S RRS, BIKANER/Director, ICAR – CAZRI, Jodhpur**. The payment will be made by e-payment system within 15 days on receipt of confirmation regarding satisfactory execution of services by the officer authorized for this purpose. In case, the services are not provided up the satisfaction of the authorities, suitable deduction will be made from the payment at the discretion of Director, ICAR – CAZRI, Jodhpur whose decision shall be final and binding on the firm/agency/company.
28. Other terms and conditions of the contract are as per the tender notice and supply order may be followed during the contract.
29. Penalty Clause: In case of failure to undertake the supply of goods by the firm/agency/company as per order, the performance security money deposited by the contractor will be forfeited, and Institute will stop any future dealing with the firm/agency/company
30. सफल निविदादाता का आकलन समिति द्वारा प्रस्तुत दर उनकी प्रतिष्ठा, कार्य अनुभव के लिए उपलब्ध दस्तावेज के अनुसार किया जायेगा।

यह प्रमाणित किया जाता है कि मैंने निविदा में दर्शायी गयी सभी नियम व शर्तें भली-भांति पढ़ ली हैं तथा मुझे पूर्ण रूप से स्वीकार है। मैं संलग्न निविदा प्रपत्र में दर्शायी गई दरों पर भा.कृ.अनृ.प.-केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान, प्रादेशिक अनुसंधान स्थात्र, बीकानेर में साधारण पशु आहार सप्लाई करने हेतु सहमत हूँ। साथ ही यह भी प्रमाणित करता हूँ कि मुझे किसी विभाग एवं मंत्रालय द्वारा ब्लैक लिस्ट नहीं किया गया है।

हस्ताक्षर निविदादाता.....

निविदादाता का पता.....

.....

मोबाईल नं.....

फर्म की मोहर/सील

TECHNICAL BID PART-III

तकनीकी बिड
(प्रपत्र-स)

निविदादाता ठेकादार / फर्म / एजेन्सी / कम्पनी द्वारा घोषणा

1. I, _____ son/ daughter / wife of Shri _____ Proprietor/Director/authorized signatory of the Company/Firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them.
3. The information/documents furnished along with the above tender form are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

**Signature & Name of the authorized
Signatory with Seal of the Firm**

Place :

Date :

तकनीकी बिड
(प्रपत्र-द)

FOR THE USE BY TENDER OPENING COMMITTEE ONLY

Name of the Firm: _____

1. Earnest money deposited/not deposited/is/not in acceptable form.
2. There are no changes, corrections, additions and overwriting etc. in the General Terms and Conditions put to tender.
3. There are _____ corrections and overwriting in the rates which have been quoted in figure/words numbered from _____ to _____ - _____ figure/words.
4. The tender is conditional/ unconditional. Please refer covering letter/notes on page _____ there are _____ conditions.
5. The rates have not been quoted against item No. _____.
6. There is ambiguity in the rates quoted in figure and words against item No. _____.
7. Rates have been quoted in figures/words only.

(Tender Opening Committee)

TECHNICAL BID PART-V**CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH TENDER DOCUMENT FAILING WHICH THE BID WILL BE LIABLE TO BE REJECTED:**

SL. No.	Documents to be submitted	Whether Submitted or not	If submitted than mentioned page no.	Remarks
1.	Details of Cost of bid Rs. 500/-			
2.	Details of EMD deposited for Rs. 5,000/-			
3.	Copy of Registration of firms			
4.	Copy of Authorised authority/Agency for Cerification of goods quality, if available			
5.	Copy of Authorised authority/Agency Dealership, if available			
6.	Copy of Copy of Authorised authority/Agency Manufacturer of goods, if available			
7.	Copy of GST Registration			
8.	Undertaking/Declaration letter for Debarred/Blacklisting of by Central Govt./State Govt.			
9.	Copy of PAN/TAN Card			
10.	Experience Certificate (Please enclosed) a) <i>Three similar completed works costing not less than Rs. 1,00,000.00</i> OR b) <i>Two similar completed works costing not less than Rs.2,00,000.00</i> OR c) <i>One similar completed work costing not less than Rs. 3,00,000.00</i>			
11.	Copy of Income Tax Return latest for last 2 years			
12.	Minimum turnover of the firm not less than Rs. 1,00,000.00 in each of the latest last 2 years.			

Note:- If firm no have Registration Certificate of ESI, Registration Certificate of EPF and Registration of GST, they will submitted a undertaking in this regard they will be submitted at the time of work execution.

Full Name of Bidder with Address & Date

वित्तीय निविदा
(Financial Bid)

सेवा में,

The Head,
ICAR – CAZRI'S RRS, Bikaner

महोदय,

ICAR – CAZRI'S RRS, Bikaner में General Cattle Feed (70.00 Quintal) Supply करने के लिए संस्थान के निविदा आमंत्रण के संदर्भ में निम्नानुसार (Composition/ingredient) मिश्रण का साधारण पशु आहार हेतु हमारे द्वारा अग्रांकित दर प्रस्तुत किये जाते हैं:

S.No.	Name of Ingredient	Composition	Quantity	दर (प्रति क्विन्टल) सभी प्रकार के टैक्स व शुल्कों सहित (अंकों में / in figure)	दर (प्रति क्विन्टल) सभी प्रकार के टैक्स व शुल्कों सहित (शब्दों में / in word)
1.	De-oiled mustered cake	11-13%	70.00 Quintals		
2.	RICE BRAN	8.5-9%			
3.	De-oiled rice bran	42-46%			
4.	SALT	1%			
5.	Guar Korma	13-14%			
6.	Molasses	7-9%			
7.	Maize	10-12%			
8.	Lime stone powder	1-2%			
9.	Vitamin-E	50-70 g/ton			
10.	Vitamin AD ₃	12-15 g/ton			
F.O.R. ICAR-CAZRI, RRS, BIKANER					

Authorized Signatory
Full Name of Bidder with Address & Date